

ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS



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BOARD OF EDUCATION BOARD ROOM, DISTRICT OFFICE MINUTES OF MEETING FINAL August 11, 2014 (Business Session Meeting)

A Business Session Board meeting of the Elizabeth School District was held on Monday, August 11, 2014, in the Board Room, District Office.

1.0 CALL TO ORDER

President Deb Spenceley called the BOE Meeting to order at 7:05 pm.

2.0 ROLL CALL

The following BOE directors were present:

Director Carol Hinds
Director Chris Richardson
Director Deb Spenceley
Director Chip Swan

Also present: Superintendent, Douglas Bissonette
Executive Administrative Assistant/Communication Director, Michele McCarron
Director of Finance, Ron Patera
Director of Human Resources, Kin Shuman
Director of Technology, Marty Silva

3.0 PLEDGE OF ALLEGIANCE

Boy Scout, Brandon Lloyd led the audience in the Pledge of Allegiance.

4.0 EDUCATION SHOWCASE

No education showcase.

5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to amend the agenda by adding 8.5 Assurances SB191 to the Consent Agenda.

Motion moved by Director Richardson

Motion seconded by Director Hinds

ROLL CALL:

Director Carol Hinds - aye
Director Chris Richardson - aye
Director Deb Spenceley - aye
Director Chip Swan - aye
The motion carried 4-0

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6.0 APPROVAL OF MINUTES

6.1 Motion to approve the minutes from June, 9, 2014 as written.

Motion Moved by Director Richardson

Motion Seconded by Director Hinds

ROLL CALL:

Director Carol Hinds - aye

Director Chris Richardson - aye

Director Deb Spenceley - aye

Director Chip Swan - aye

The motion carried 4-0

6.2 Motion to approve the minutes from Special Meeting on July 28, 2014 as written.

Motion Moved by Director Hinds

Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds - aye

Director Chris Richardson - aye

Director Deb Spenceley - aye

Director Chip Swan - abstain

The motion carried 3-0

7.0 COMMUNICATIONS

7.1 Financial Report

Chief Financial Officer, Director Ron Patera reported that the district's ending balance for the 2013-14 should be higher than anticipated, although books will not be closed out until all receivables and payables are recorded for the 2013-14 school year. Higher than anticipated impact fees from new residential construction has added to the district's revenues and the general fund's ending balance may end up being as high as \$2.3 million, up from the budgeted \$1.8 million. For the first time in several years, the self-insurance fund will be adding about \$100,000 to its year-end balance. Claims have dropped off significantly and the district's high deductible health plans may also be responsible. Ron Patera also gave a facilities update indicating the most significant concerns were the replacement of a well water pump and motor and the septic system repairs at Singing Hills Elementary. Other facility improvements include new sprinkler heads at Singing Hills and Elizabeth Middle School, new fire suppression systems at Running Creek Elementary and Frontier High School, HVAC repairs at Elizabeth High School, an intercom replacement project slated for September at Running Creek and a fence install for the preschool program that has been moved to Running Creek Elementary from Frontier High School. Drainage improvements were also made at Running Creek Elementary and at Elizabeth Middle School. The Facilities Department is currently receiving bids for new water heaters at two schools.

7.2 HR Update

Human Resources Director, Kin Shuman, gave an update on a variety of employee events. On August 8, a Safety Training was conducted by Fire Chief TJ Steck and Officer Troy McCoy. They taught the Incident Command System and the Standard Response Protocol both are mandatory trainings for all employees. We had over 20 employees attend the training. New Teacher Orientation was held on August 11 for the new teachers and counselors to Elizabeth Schools. August 12 is the Annual Employee Luncheon and Pinning Ceremony. We have several employees that reached a key milestone in the years of service to the Elizabeth School District.

Kin Shuman continued his update by discussing our challenge in hiring bus drivers. This is an ongoing issue and the difficulty in hiring is largely due to pay. We are short approximately 6 drivers. We've had to combine bus routes, many buses are going to be filled to capacity, and some routes are going to be longer.

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7.3 Technology Report

Director Marty Silva gave an update on Technology. The new district website is up and running. There are several new features of the site including a staff directory, quick links, parent and student page, news, and calendar of events. The school buildings, teachers, and the various district departments are working diligently on the content of their sites and pages. Marty indicated his near-term goal is for every teacher to have an updated and working webpage. Marty Silva also communicated to the board that he has a very strong focus on improving our network infrastructure and assisting our teachers with professional development and technology.

7.4 Superintendent Report

Superintendent Douglas Bissonette indicated that we are off to a great start to the new school year. "I'm so proud of everyone, and proud of the enjoyment I see of our staff working together and being part of this community." Mr. Bissonette indicated we continue to have challenges, but working with our Board of Education, working with our community, and working at the state level is making a difference.

CASB has their delegate assembly coming up. Mr. Bissonette suggested we need to look at the platform, and the resolutions CASB has put forward and discuss what are the legislative priorities for Elizabeth Schools.

7.5 Board of Education Update

Several board members attended the student registration, new teacher orientation, and the staff luncheon. The members of the board have been active in our community over the summer including events such as Elizabash, Elizabeth Stampede, Safety Fair, Conservative Breakfast, Elizabeth Networking Group, and the Chamber of Commerce Events.

7.6 Public Participation

No public participation

8.0 CONSENT AGENDA

8.1 Transfers/Changes

Michael Woods, Teacher, EMS

Christine Hillbrand, Teacher, EHS

8.2 Terminations/Resignations/Non-Renewals

Amanda Majors, SPED para, EHS

Heidi Wilkinson, SPED Teacher, EMS

Brittany Bird, Teacher, SHE

Diana Schleef, Teacher, RCE

April Word, SPED Teacher EMS

8.3 New Hires

Trudi Little, Teacher, EMS

Rod Blunk, Acting Principal, EHS

8.4 Agreement with Children's Hospital for Athletic Training Services

8.5 Assurances SB191

A motion to approve the consent agenda 8.1-8.5 as presented

Motion Moved by Director Richardson

Motion Seconded by Director Hinds

ROLL CALL:

Director Carol Hinds - aye

Director Chris Richardson - aye

Director Deb Spenceley - aye

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Director Chip Swan - aye
The motion carried 4-0

9.0 ACTION ITEMS

No Action Items

10.0 DISCUSSION ITEMS

10.1 Ambassador Program

The Ambassador Program is designed for the Board of Education to get to know Elizabeth Schools' employees, students, and parents. The program is an effort to increase board members understanding of our schools, to increase communications and to enhance relationships. Some of the components of the program include board members visiting classrooms, attending PTCO/SO and SAC meetings, having lunch with students, attending back to school and after school activities.

10.2 ESD101

The Board of Education will continue with the ESD101 program. ESD101 was launched last year with the objective to educate participants on the inner workings of the Elizabeth School District. There will be a series of educational sessions on a variety of topics including School Finance, Curriculum, Special Services and Safety. Participants include parents, staff, and community members that will be selected by the board members.

10.3 Consideration of Bond/Mill Levy

The Board of Education is moving closer to making a decision about a request for approval of a mill levy override and/or a bond measure in the November election. The mill levy override for consideration would be for addressing the following annual operational needs:

- Attracting and retaining talented teachers
- Instructional and classroom technology
- Student and Staff Safety and Security

The bond request under consideration would be for the most critical and urgent infrastructure needs:

- Fix leaking roofs at SHE and EHS
- Replace out-of-date fire alarm system at RCE
- Emergency classroom communication system
- Bi-Directional communication system RCE, SHE, EMS
- Replace aging school buses
- Retaining wall to prevent gas line break, power pole failure, and structural damage to transportation building

There will be an Elizabeth Schools Town Hall Meeting on August 21, 6:30 pm in the Elizabeth Middle School Auditorium. The board and district administration will provide more information on state and local funding, teacher turnover challenges, and the critical needs of the district. They will be soliciting input from the community on the bond and mill levy proposal. Community members are encouraged to attend. The feedback at this session will assist the Board of Education in making a final decision.

11.0 BOARD PLANNING

Next board meeting scheduled for August 25.

12.0 EXECUTIVE SESSION

No Executive Session.

13.0 ADJOURNMENT


The board meeting adjourned at 8:44 pm.

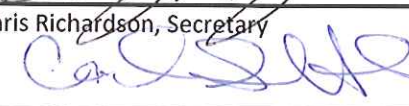
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Respectfully Submitted,


Deb Spenceley, President


Chip Swan, Vice President


Chris Richardson, Secretary


Carol Hinds, Treasurer

Dee Lindsey, Assistant Secretary/Treasurer

Recorded by: Michele McCarron

APPROVED